College of Music, Seoul National University

Announcement of Faculty Openings

The 2nd period of 2022

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| **Department** | **Field of Recruiting** | **Number** | **Note** |
| Instrumental Music | Brass and Percussion  (except Trumpet) | 1 |  |

1. **Fields and Number of Faculty Recruiting**

1. **Requirements for Eligibility**

- Applicants must hold a doctoral degree in the designated field (or qualifications and achievements which correspond to a doctoral degree) and meet all the requirements of the Seoul National University Hiring Policy (Attachment 1)

※ In addition, the person must meet the qualification standards for professors pursuant to Article 2 of the 「대학교원 자격기준 등에 관한 규정」

- Refer to the qualification conversion rate in [Attachment #2]

1. **Period of Appointment (Contract)**

The period of appointment will be determined in accordance with Seoul National University Appointment Regulations

1. **Evaluation Policy**
2. Primary Screening: Fundamental and Major Review (50 points)
3. Whether the eligibility is met or not
4. Appropriateness of the applicant’s major to the field of recruiting (suitability)
5. Research achievements (30 points)
6. Overall research achievements (20 points)
7. Secondary Screening: Interview (50 points)
8. Open Presentation (audition) or Public Lecture (open lesson) (30 points)
9. Personal Statement and Research Proposal (10 points)
10. Suitability of appointment (10 points)
11. **Required Documents**

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| --- | --- | --- | --- | --- |
| **No.** | **Item** | **On-line Submission\*** | **Off-line Submission\*\*** | **Note** |
| A | On-line Application Submission | O | X | Via website (https://facultyrecruitment.snu.ac.kr) |
| B | Research Achievements | O | O | One original copy and five photocopies for each detail |
| C | Full list of overall research achievements [Attachment 3,4] | O | O | Download the form |
| Evidence materials for overall research achievements | X | O | One copy for each detail |
| D | Proof of Evidence: Educational Background | O | O | One original copy for each detail |
| E | Proof of Evidence: Academic and Research Career | O | O | One original copy for each detail |
| F | Personal Statement | O | X |  |
| G | Education and Research Proposal | O | X |  |
| H | Two letters of recommendation | O | X | Via website (https://snufrs.snu.ac.kr) |

\* Refer to the Online Application Guideline available in the Notice section of the SNU Faculty recruitment website (https://facultyrecruitment.snu.ac.kr).

\*\* All the documents must be arrived by October. 7, 2022, 5:00pm.

Due to Covid-19 pandemic outbreak, the submission of documents by mail is highly recommended.

\*\*\* If any information submitted through application form is not the same with all the proof of evidence, that will make the application disqualified.

1. **On-line Application Submission**

- The periods of the academic information and career information on the application must be the same as those specified in the corresponding certificates.

- The names of co-authors (co-performers) included in the research achievements for evaluation must be written in Korean (English in case of foreign authors).

- The Personal Statement should include the applicant’s major achievements and awards related to the field of recruiting, and should be submitted online.

- The education and research proposal should include the courses that the applicant is able to teach, the courses to be developed, and the middle and long-term research plans and goals, and should be submitted online.

1. **Research Achievements (five copies and one original document)**
2. Period of recognized research achievement materials and number of achievements to be submitted

- Submit research materials (up to three) published within the last three years (since November 1, 2019), which is higher than 200 points based on the criteria listed in the chart below. In case of more than three achievements submitted, only first three products will be counted for evaluation.

- The achievement materials for partial participation in orchestral concerts should not exceed 20% of the research achievement materials for evaluation.

- The research achievement materials should include at least one “recital”

- For an art performance achievement, the program book and the video materials need to be submitted in the format of electronic memory such as USB, CD-ROM, DVD, etc.

- **One original and five copies for each achievement should be submitted.**

(An original copy and five photocopies of program book and six copies of electronic memory)

- The submitted achievement materials should include the date of publication. The submitted research achievement materials that have been accepted for publication but not been published until the final day of the application period must accompany a certificate of publication acceptance including the expected date of publication. A research article of which the certificate of publication acceptance should be submitted immediately after the publication before November 30, 2022.

1. Points awarded

○ Common items

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| --- | --- |
| **Research/Performance Material** | **Points** |
| Books**\*** or Translations(published only) | Single author 100, Two authors 70,  Three authors 50, four or more authors 30  (When the applicant is the first author or corresponding author in an article with 3 or more authors, he/she gets 70 points) |
| Academic Journals |
| Edited Books |
| Doctoral Dissertation |

\* Include a collection of works (printing or publication)

○ Art Performance Presentation Achievement

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| --- | --- |
| **Art Performance Presentation (instruments)** | **Points** |
| Recital | 100 points |
| Full program conducting | 100 points |
| Main role, Directing or Conducting in Opera | 100 points |
| Soloist in concerto | 70 points |
| Duo Recital | 70 points |
| Recital Accompaniment | 70 points |
| Performance in chamber music (trio to octet) | 50 points |
| Partial performance(1 time) | 30 points |
| **Common Requirements of Art Performance Achievement** |  |
| ※ Re-performance (re-announcement) of the same work within one year in is not permitted.  ※ All research achievements are recognized only for recognized professional performance groups or performances by professional performers. |  |

1. **A Full list of overall research achievements**

- The list of the overall research achievements covers from applicant’s graduation of master’s course to the application date.

- Evidence materials for overall research achievements: One copy for each detail

- Common items: You have to fill out the SNU form [attachment 4]

- Art Performance Achievements: You have to fill out the form [attachment 3]

1. **Proof of Evidence: Educational Background**
2. **Proof of Evidence: Academic and Research Career**

- Each career certificate should specify the position (professor, part-time instructor, concert master or Principle) and work periods (from the beginning date to the end date)

1. **The letter of recommendation**

- The applicant must input online the information (name, affiliation, e-mail address, contact number, mail address) of the recommenders (two or more).

- As the applicant clicks recommendation button, a recommendation request email is sent to the recommender and the applicant him/herself. The recommender who received the e-mail must authenticate him/herself by email or mobile phone on a website. (<https://snufrs.snu.ac.kr>). The recommender may log in, and submit the recommendation letter.

- An image file (.pdf, .jpg, etc.) of the recommender’s stamp or signature should be uploaded. A signature included in an editable file format (.hwp, .doc, etc.) is not accepted.

1. **Application Deadline and Address**
2. **Submission Period: September 22, Thursday – October 7, Friday**

**(Office Hour: Monday to Friday, 10:00 - 17:00)**

※ Due to Covid-19 pandemic outbreak, the submission by mail is highly recommended.

1. Applying online (https://facultyrecruitment.snu.ac.kr)

(1) On-line Application Submission (2) Research Achievements (3) Full list of overall research achievements[Attachment 3,4] (4) Proof of Evidence: Educational Background (upload certificates(pdf)) (5) Proof of Evidence: Academic and Research Career (upload certificates(pdf)) (6) Personal Statement (7) Education and Research Proposal (8) Two letters of recommendation (<https://snufrs.snu.ac.kr>)

1. Visiting office in Person or Mailing

(1) Research Achievements (2) Full list of overall research achievements (3) Evidence materials for overall research achievements (4) Proof of Evidence Educational Background (original) (5) Proof of Evidence: Academic and Research Career

※ Only the applications submitted via mail that arrive by the deadline will be accepted. When sending the application materials via mail, please specify on the envelop the field and department of application.

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| Office of Administration (Room 107, Building 54) College of Music,  Seoul National University, 1 Gwanak-ro, Gwanak-gu, Seoul, South Korea  Zip code: 08826  Phone number: +82-2-880-7917  < Application Field: \_\_\_\_\_\_\_\_\_Dept \_\_\_\_\_\_\_\_\_Major> |

1. **Appointment Date**

Beginning March 2023 (Scheduled)

1. **Notification of Results**

Applicants will be notified about the result after the review is conducted in accordance with Seoul National University’s Appointment Regulations.

1. **Notes**
2. Applicants for a faculty job opening at Seoul National University may not apply for two or more positions that are open during the same recruiting process (2nd for 2022). Multiple applications will be all nullified and excluded from review.
3. Applicants applying for a position that is annually open for recruitments cannot apply for other openings in other fields for the first round of 2023 until the evaluation for the second round of 2022 is complete. (Applicants who have been eliminated during the first stage of the evaluation for the second round of 2022 or have not been selected as the final appointee can apply for the first round of recruitments in 2023.)
4. Requests for recommendations can be sent online to the recommenders entered in the application form. The recommenders can directly upload their letters of recommendation by accessing a separate website. (The letters of recommendation should be submitted by the due date. The applicant is responsible for any recommendations that have not been registered before the due date.)
5. In accordance with Article 9 of the Appointment Regulation, faculty openings may not be filled if there is no qualified applicant.
6. The appointment of applicants who fail to meet the appointment requirements (eligibility, research achievements, etc.) can be nullified by the university ex officio.
7. Other details that are not specified in this announcement will be determined in accordance with the Regulations Governing Faculty Policies, Procedures, Guidelines of Seoul National University (https://professor.snu.ac.kr, Notice) and the Faculty Personnel Affairs Guidelines of College of Music of Seoul National University (http://music.snu.ac.kr- Notice – Recruit)
8. Original copies must be submitted for all documents. (If the submission of a photocopy is unavoidable, the copy should be submitted with a signed confirmation of its authenticity.)

※ All certificates issued in foreign languages other than English must be accompanied by a notarized translation.

1. Submitted documents can be returned only for those who file claim for a return of the documents after being notified of whether his/her hiring is finalized (within six months) according to the Fair Hiring Procedure Act (nonreturnable after 6 months).
2. In the matters of any disagreement, the standards set forth by the announcement 『2022학년도 제2차 교수채용 공고』 will be regarded as the standard of measure.
3. Contact: Office of academic affairs, College of Music

(☎ 02-880-7917, yak@snu.ac.kr)

**September 8, 2022**

**Dean of College of Music,**

**Seoul National University**