College of Music, Seoul National University

Announcement of Faculty Opening

The 2nd period of 2018

1. **Position and Field (Full-time, Tenure-Track Faculty)**

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| Department | Field of Specialty | Number | Additional Information |
| Instrumental Music  (Winds) | Clarinet, Oboe, Bassoon | 1 | Major Instrument and Chamber Music Coaching including Wind Orchestra Conducting |

1. **Eligibility**

Applicants must hold a doctoral degree in the relevant field (or qualifications and achievements which correspond to a doctoral degree) and meet all requirements of the Seoul National University Hiring Policy (<https://professor.snu.ac.kr>).

1. **Period of Appointment (Contract)**

The period of appointment will be determined in accordance with Seoul National University Appointment Regulations (<https://professor.snu.ac.kr>).

1. **Review Materials and Processes**

All applicants will be selected and reviewed according to

: whether or not the applicant’s abilities and specialization meet the position requirements; assessment of recent research/performance achievements within the past three years; a full list of overall research/performance achievements; presentation, lecture or performance; statement of research and teaching plans including personal statement; and assessment of suitability of appointment.

1. **Required Materials and Documents**
2. Online Application

* Complete your application online via <https://professor.snu.ac.kr> .
* When you input date/year information in the Academic Information section and the Career Information section online, please make sure the date/year information must match your official documents.
* When you complete the Personal Introduction section online, please make sure 1) you include what are your major research/performance achievements and accomplishments, etc., 2) you describe what courses you can teach and what courses you wish to open, and what are your research plans in the short-term and long-term period.

1. Research/Performance Achievements to be submitted for review

* Submit one original and five copies of materials for each achievement for review.
* Submit research/performance materials (three or fewer) published or performed within the past three years (published on or after December 1, 2015) worth at least 200 points total based on the criteria listed in the chart below.
* Applicant must submit at least one recital performance achievement including the original program paper and audio/visual material saved on a USB memory, DVD, etc.
* As long as the applicant meets the criteria of the 200 points, the number of research or performance achievements that will be reviewed are up to three. Any additional achievement submitted will NOT be reviewed.
* The submitted research achievements that have been accepted for publication but not been published until the date of the application must accompany a proof of acceptance including the followings. 1) the items should be submitted with a “Thesis Certificate of Publication Acceptance” issued by the editor-in-chief, 2) the expected publication date should be clearly stated, 3) the submitted items must be published by December 31, 2018, and 4) the published research achievements should be identical to the items submitted for application (adding, removal, or changes are unacceptable).

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| **Points Criteria** | |
| **Research/Performance Material** | **Points** |
| Books or Translations(published only) | Single author 100, Two authors 70, Three authors 50, four or more authors 30(When the applicant is the first author or corresponding author in an article with 3 or more authors, he/she gets 70 points) |
| Academic Journals |
| Edited Books |
| Doctoral Dissertation |
| Recital | 100 points |
| Concerto | 70 points |
| Chamber Music Full Program | 50 points |
| Partial Performance(more than 3 times) | 100 points |

1. A Full List of Overall Research Achievements

* The research/performance achievement on the Overall Research Achievements covers from applicant’s completion of master’s degree to the application date.
* When the applicant makes a full list of research/performance achievements, he/she must download, use, and upload the Excel file from the Overall Research Achievement section online at <https://professors.snu.ac.kr>.
* Submit proof copies of each achievement in the full list of research/performance achievements.

1. Degree Certificates and Transcripts

* One original copy needed for undergraduate and graduate degrees.

1. Career Certificates

* One original copy needed for each career.
* In each career certificate, position(professor, part-time instructor, concert master, conductor, etc.) and work periods(from the beginning date to the end date) must be included.

1. Two Letters of Recommendation

* Recommender MUST send the recommendation letter in the format of pdf or jpg file with his or her signature directly to [mistica@snu.ac.kr](mailto:mistica@snu.ac.kr) by email.

1. **Application Deadline and Address**
2. **Submission Period: October 22, 2018 – November 5, 2018**

**(Office Hour: Monday to Friday, 09:00 - 18:00)**

1. Address

Office of Administration

Building 54 Room 157, College of Music

Seoul National University

1 Gwanak-ro, Gwanak-gu

Seoul 08826, South Korea

1. Apply online via Seoul National University’s Faculty Recruitment website (<https://professor.snu.ac.kr>). Other application materials should be sent by post to the above address. Only the applications that arrive by the deadline will be accepted. No applications will be accepted after the deadline. When sending the application materials by post, please specify on the envelop the area of application for which you are applying.

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| Office of Administration  Building 54 Room 157, College of Music  Seoul National University  1 Gwanak-ro, Gwanak-gu  Seoul 08826, South Korea  < Application Field: \_\_\_\_\_\_\_\_\_Dept \_\_\_\_\_\_\_\_\_Major> |

1. **Appointment Date**

Beginning March 2019 (Scheduled)

1. **Notification of Results**

Applicants will be notified about the result after the review is conducted in accordance with Seoul National University’s Appointment Regulations.

1. **Others**
2. Applicants for a faculty job opening at Seoul National University may not apply for other positions open during the same hiring process. Multiple applications will be excluded for judging.
3. In accordance with Article 9 of the Appointment Regulation, faculty openings may not be filled if qualified applicants do not exist, and the date of employment may be subject to change.
4. The appointment of applicants who have willfully falsified application documents and/or research achievements can be nullified by the university.
5. Other details not stated in this announcement will follow the appointment regulation and the review criteria for faculty recruitment set by Seoul National University.
6. All documents must be originals. If the submission of a photocopy is unavoidable, the copy should be submitted with a signed confirmation of its authenticity and the original copy prepared for comparison after application.

* *ALL DOCUMENTS IN LANGUAGES OTHER THAN ENGLISH* ***SHOULD BE ACCOMPANIED BY A NOTARIZED TRANSLATION.***

1. New faculty members may be subject to the merit pay system.
2. Submitted documents can be returned only for those who request them within 6 months of notification (nonreturnable after 6 months).
3. In the matters of any disagreement, the standards set forth by this announcement will be regarded as the standard of measure.
4. Contacts

**Office of academic affairs, College of Music**

**E-mail address: mistica@snu.ac.kr**

**October 5, 2018**

**College of Music**

**Seoul National University**