College of Music, Seoul National University

Announcement of Faculty Openings

The 2nd period of 2019

1. **Fields and Number of Faculty Recruiting**

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| **Department** | **Field of Recruiting** | **Number** | **Note** |
| Instrumental Music | Violin | 1 |  |
| Korean Music | Ethnomusicology (Korean Music) | 1 | Foreign nationals(non-Korean citizen) |

1. **Eligibility**
	1. Violin: Applicants must hold a doctoral degree in the relevant field (or qualifications and achievements which correspond to a doctoral degree) and meet all requirements of the Seoul National University Hiring Policy (Attachment 1)
	2. Ethnomusicology (Korean Music): Applicants must hold a doctoral degree in the relevant field

※ Those who have less than 4 years of education and research experience would not be appointed (Refer to attachment 3)

1. **Period of Appointment (Contract)**

The period of appointment will be determined in accordance with Seoul National University Appointment Regulations

1. **Review Items and Weight**
2. Fundamental and Major Review (50 points)
3. Whether the eligibility is met or not
4. Appropriateness of the applicant’s major to the field of recruiting (suitability)
5. Research achievements (30 points)
6. Overall research achievements (20 points)
7. Interview (50 points)
8. Open presentation (audition) or public lecture (open performance instruction) (30 points)
9. Letter of self-instruction and research proposal (10 points)
10. Suitability of appointment (10 points)
11. **Required Documents**

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| **No.** | **Item** | **Online Submission\*** | **Off-line Submission\*\*** | **Note** |
| A | Faculty appointment application | O | X |  |
| B | Request for Eligibility Deliberation [Attachment 2] | X | O | Only for those who do not hold a doctoral degree |
| C | Research outcomes for evaluation | O | O | One original copy and five photocopies for each detail |
| D | Full list of overall research achievements [Attachment 4,5]\*\*\*  | O | O | Download the form |
| Evidence materials for overall research achievements | X | O | One copy for each detail |
| E | Academic information | O | O | One original copy for each detail |
| F | Career information | O | O | One original copy for each detail |
| G | Letter of self-introduction | O | X |  |
| H | Education and research proposal | O | X |  |
| I | Two letters of recommendation | O | O | Submit via mail or e-mail |

\* Refer to the Online Application Guideline available in the Notice section of the SNU Faculty recruitment website (https://professor.snu.ac.kr).

\*\* Visit or E-mail

- Only the applications submitted via mail that arrive by the deadline will be accepted.

1. **Application form for faculty job openings**

- The periods of the academic information and career information on the application must be the same as those specified in the corresponding certificates.

- The names of co-authors (co-performers) included in the research achievements for evaluation must be written in Korean (English in case of foreign authors).

- The letter of self-introduction should include the applicant’s major achievements and awards related to the field of recruiting, and should be submitted online.

- The education and research proposal should include the courses that the applicant is able to teach, the courses to be developed, and the middle and long-term research plans and goals, and should be submitted online.

1. **Request for Eligibility Deliberation** [Attachment 2]

- Only for those who do not hold a doctoral degree

1. **Research achievements for evaluation (5 copies and one original)**
2. Period of recognized research achievement materials and number of achievements to be submitted

- Common

·Submit research materials (three or less) published within the last three years from the month including the final day of the application (published on or after November 1, 2016) worth at least 200 points based on the criteria listed in the chart below. (Only the first three research materials on the list will be reviewed. Any additional submitted materials over four will be deleted. Be careful not to submit more than three materials.)

·**One original and five copies for each achievement should be submitted.**

- Violin

·The research achievement materials submitted to the Department of Instrumental Music should include at least one “recital.”

·The achievement materials for partial participation in orchestral concerts should not exceed 20% of the research achievement materials for evaluation.

·For an art performance achievement, the program paper and the audio/video materials (saved in USB memory, CD-ROM, DVD, etc.) are necessary required. Especially for ‘Recital’, program paper and the video materials should be submitted together.

- Ethnomusicology (Korean Music)

·The research achievement materials submitted to the Department of Korean Music should include at least one paper related to Korean music

·The submitted achievement materials should include the date of publication. The submitted research achievement materials that have been accepted for publication but not been published until the final day of the application period must accompany a certificate of publication acceptance including the expected date of publication. A research article of which the certificate of publication acceptance should be submitted immediately after the publication before Dec 31, 2019.

1. Recognized points for research achievement materials

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| --- | --- |
| **Research/Performance Material** | **Points** |
| Books**\*** or Translations(published only)  | Single author 100, Two authors 70, Three authors 50, four or more authors 30(When the applicant is the first author or corresponding author in an article with 3 or more authors, he/she gets 70 points)  |
| Academic Journals |
| Edited Books |
| Doctoral Dissertation |

○ Common items

\* Include a collection of works (printing or publication)

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| --- | --- |
| **Art Performance Presentation** | **Points** |
| Recital | 100 points |
| Full program conducting | 100 points |
| Main role, Directing or Conducting in Opera | 100 points |
| Soloist in concerto | 70 points |
| Duo Recital | 70 points |
| Recital Accompaniment | 70 points |
| Performance in chamber music (trio to octet) | 50 points |
| Partial performance(1 time) | 30 points |

○ Art Performance Presentation Achievement

1. **A Full list of overall research achievements**

- The list of the overall research achievements covers from applicant’s graduation of master’s course to the application date.

- Evidence materials for overall research achievements: One copy for each of all the research achievements on the list should be submitted offline.

- Common items: You have to fill out the SNU form [attachment 5]

- Art Performance Achievements: You have to fill out the form [attachment 4]

1. **Degree certificates and transcripts (for undergraduate and graduate schools)**
2. **Career certificates**

- Each career certificate should specify the position (professor, part-time instructor, concert master or Principle) and work periods (from the beginning date to the end date)

1. **The letter of recommendation**

- The applicant must input online the information (name, affiliation, e-mail address, contact number, mail address) of the recommenders (two or more).

- A letter of recommendation should be submitted by the recommender himself or herself to the person in charge of the faculty recruiting in the College of Music via mail or e-mail (already\_you@snu.ac.kr)

- In the cases where a letter of recommendation is submitted via e-mail, an image file (.pdf, .jpg, etc.) of the recommender’s stamp or signature should be included. A signature included in an editable file format (.hwp, .doc, etc.) is not accepted.

1. **Application Deadline and Address**
2. **Submission Period: October 11, Friday – October 25, Friday**

 **(Office Hour: Monday to Friday, 09:00 - 17:00)**

※ No submission on public holidays and Oct 15th(SNU anniversary of opening the school)

1. Applying online (https://professor.snu.ac.kr)

(1) faculty appointment application (2) research outcomes for evaluation (3) a full list of overall research achievements (4) academic information (upload certificates(pdf)) (5) career information (upload certificates(pdf)) (6) letter of self-introduction (7) education and research proposal (8) the recommenders’ information

1. Visiting office in Person or Mailing

(1) Request for Eligibility Deliberation (only for those who do not hold a doctoral degree) (2) research outcomes for evaluation (3) a full list of overall research achievements (4) Evidence materials for overall research achievements (5) degree certificates and Transcripts (original) (6) career certificates (original) (7) two letters of recommendation

※ Only the applications submitted via mail that arrive by the deadline will be accepted. When sending the application materials via mail, please specify on the envelop the field and department of application.

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| Office of Administration (Room 107, Building 54)College of Music, Seoul National University1 Gwanak-ro, Gwanak-gu, Seoul, South KoreaZip code: 08826Phone number: +82-2-880-7906< Application Field: \_\_\_\_\_\_\_\_\_Dept \_\_\_\_\_\_\_\_\_Major> |

1. **Appointment Date**

Beginning September 2019 (Scheduled)

1. **Notification of Results**

Applicants will be notified about the result after the review is conducted in accordance with Seoul National University’s Appointment Regulations.

1. **Notes**
2. Applicants for a faculty job opening at Seoul National University may not apply for two or more positions that are open during the same recruiting process (2nd for 2019). Multiple applications will be all nullified and excluded from review.
3. In accordance with Article 9 of the Appointment Regulation, faculty openings may not be filled if there is no qualified applicant.
4. The appointment of applicants who fail to meet the appointment requirements (eligibility, research achievements, etc.) can be nullified by the university ex officio.
5. Other details that are not specified in this announcement will be determined in accordance with the Regulations Governing Faculty Policies, Procedures, Guidelines of Seoul National University (https://professor.snu.ac.kr, Notice) and the Faculty Personnel Affairs Guidelines of College of Music of Seoul National University (http://music.snu.ac.kr- Notice – Recruit – No. 20)
6. Original copies must be submitted for all documents. (If the submission of a photocopy is unavoidable, the copy should be submitted with a signed confirmation of its authenticity.)

※ All certificates issued in foreign languages other than English must be accompanied by a notarized translation.

1. New faculty members may be subject to the merit pay system.
2. Submitted documents can be returned only for those who file claim for a return of the documents after being notified of whether his/her hiring is finalized (within six months) according to the Fair Hiring Procedure Act (nonreturnable after 6 months).
3. In the matters of any disagreement, the standards set forth by this announcement (2019학년도 제2차 교수채용 공고문) will be regarded as the standard of measure.
4. Contact: Office of academic affairs, College of Music

(☎ 02-880-7906, already\_you@snu.ac.kr)

**September 26, 2019**

**Dean of College of Music,**

**Seoul National University**