**College of Music, Seoul National University**

**Announcement of Faculty Openings**

**The 1st period of 2019**

**1. Fields and Number of Faculty Recruiting**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Department** | **Major** | **Filed of Recruiting** | **Number** | **Note** |
| **Instrumental Music** | **Wind** | **Trumpet , Trombone** | **1** |  |
| **Piano** | **Piano** | **1** |  |
| **Composition** | **Composition** | **Composition and Composition theory** | **1** |  |

**2. Eligibility:** Applicants must hold a doctoral degree in the relevant field (or qualifications and achievements which correspond to a doctoral degree) and meet all requirements of the Seoul National University Hiring Policy **(Attachment 1)**

**3. Period of Appointment (Contract):** The period of appointment will be determined in accordance with Seoul National University Appointment Regulations

**4. Review Items and Weight:**

**A. Fundamental and Major Review (50 points)**

A. Whether the eligibility is met or not

B. Appropriateness of the applicant’s major to the field of recruiting (suitability)

C. Research achievements (30 points)

D. Overall research achievements (20 points)

**B. Interview (50 points)**

A. Open presentation (audition) or public lecture (open performance instruction) (30 points)

B. Letter of self-instruction and research proposal (10 points)

C. Suitability of appointment (10 points)

**5. Required Documents**

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| --- | --- | --- | --- |
| **Item** | **\* Online-Input** | **\*\* Off-line Submission** | **Note** |
| Faculty appointment application | ○ | × |  |
| Academic information | ○ | ○ | One original copy for each detail |
| Career information | ○ | ○ | One original copy for each detail |
| Research outcomes for evaluation | ○ | ○ | One original copy and five photocopies for each detail |
| **\*\*\*Full list of overall research achievements** | ◌ | × | Download the form. |
| Evidence materials for overall research achievements | × | ◌ | One copy for each detail |
| Letter of self-introduction | ○ | × |  |
| Education and research proposal | ○ | × |  |
| Two letters of recommendation | ◌ | ○ | Submit via mail or e-mail (two copies for each) |

**\* Refer to the Online Application Guideline available in the Notice section of the SNU Faculty recruitment website (**[**https://professor.snu.ac.kr**](https://professor.snu.ac.kr)**).**

**\*\* Mail and E-mail (artofmoney@snu.ac.kr)**

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| **(Postal Code: 08826)** **Office of Administration, Building 54 Room 157, College of Music, Seoul National University, 1 Gwanak-ro, Gwanak-gu, Seoul (T. 02-880-7917)****<Field of application: Major ( ); Department ( )>** |

**\*\*\* Prepare the application by referring to the form available on the website of the College of Music (http://music.snu.ac.kr - Notice - Recruit – No. 19 - Excel file)**

**A. Application form for faculty job openings**

- The periods of the academic information and career information on the application must be the same as those specified in the corresponding certificates.

- The names of co-authors (co-performers) included in the research achievements for evaluation must be written in Korean (English in case of foreign authors).

- The letter of self-introduction should include the applicant’s major achievements and awards related to the field of recruiting, and should be submitted online.

- The education and research proposal should include the courses that the applicant is able to teach, the courses to be developed, and the middle and long-term research plans and goals, and should be submitted online.

**B. Research achievements for evaluation**

※ One original and five copies for each achievement should be submitted.

※ For an art performance achievement, the program paper and the audio/video materials (saved in USB memory, CD-ROM, DVD, etc.) are necessary required.

※ Especially for ‘Recital’, program paper and the video materials should be submitted together.

1) Period of recognized research achievement materials and number of achievements to be submitted

- Submit research materials (three or less) published within the last three years from the month including the final day of the application (published on or after June 1, 2016) worth at least 200 points based on the criteria listed in the chart below.

※ Only the first three research materials on the list will be reviewed. Any additional submitted materials over four will be deleted. (Be careful not to submit more than three materials.)

- The research achievement materials submitted to the Department of Instrumental Music should include at least one “recital.”

- The achievement materials for partial participation in orchestral concerts should not exceed 20% of the research achievement materials for evaluation.

- The submitted achievement materials should include the date of publication. The submitted research achievement materials that have been accepted for publication but not been published until the final day of the application period must accompany a certificate of publication acceptance including the expected date of publication. A research article of which the certificate of publication acceptance should be submitted immediately after the publication before **May 31, 2019**.

2) Recognized points for research achievement materials

**○ Common items**

|  |  |
| --- | --- |
| **Research/Performance Material** | **Points** |
| **\*Books** or Translations(published only)  | Single author 100, Two authors 70, Three authors 50, four or more authors 30(When the applicant is the first author or corresponding author in an article with 3 or more authors, he/she gets 70 points)  |
| Academic Journals |
| Edited Books |
| Doctoral Dissertation |

**\*** Includea collection of works(printing or publication)

**○ Art Performance Presentation Achievement**

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| --- | --- |
| **Department of Instrumental Music** | **Points** |
| **○** Recital | 100 points |
| **○** Soloist in concerto or joint concert with two players | 70 points |
| **○** Joint concert with three players or performance in chamber music (trio to octet) | 50 points |
| **○** Partial performance(1 time)  | 30 points |
| **Department of Composition** |  |
| **○ Work presentation by composer’s organization, work presentation by individual composer, premiere by professional musical performance organization or professional music player(s) (only those satisfying the following conditions)**- Orchestral, chamber music, and choral: 15 minutes or longer - Recital, electronic music, multimedia (sound art, etc.): 30 minutes or longer- Incidental music for musical play (opera, musical, etc.) or music for dancing: performance time about 60 minutes or longer | 100 points |

**C. A Full list of overall research achievements**

- The list of the overall research achievements covers from applicant’s graduation of master’s course to the application date.

- Evidence materials for overall research achievements: One copy for each of all the research achievements on the list should be submitted offline.

- In order to submit Art Performance Achievements, you have to fill out the form which can be downloaded on our website(http://music.snu.ac.kr - Notice - Recruit – No. 19 - Excel file)

**D. Degree certificates and transcripts (for undergraduate and graduate schools)**

**E. Career certificates**

- Each career certificate should specify the position (professor, part-time instructor, concert master or Principle) and work periods (from the beginning date to the end date).

**F. Two letters of recommendation**

-The applicant must input online the information (name, affiliation, e-mail address, contact number, etc.) of the recommenders (two or more).

- A letter of recommendation should be submitted by the recommender himself or herself to the person in charge of the faculty recruiting in the College of Music via mail or e-mail (artofmoney@snu.ac.kr).

- In the cases where a letter of recommendation is submitted via e-mail, an image file (.pdf, .jpg, etc.) of the recommender’s stamp or signature should be included. A signature included in an editable file format (.hwp, .doc, etc.) is not accepted.

**6. Application Deadline and Address**

**A. Submission Period: April 22(Mon) to May 3(Fri) (09:00 to 18:00 during the submission period)**

B. Applying online(<https://professor.snu.ac.kr>)

(1) faculty appointment application(2) academic information (2) career information (4)research outcomes for evaluation (5) a full list of overall research achievements (6) letter of self-introduction (7) education and research proposal (8) two letters of recommendation)

C. Visiting office in Person or Mailing(Office of Administration, Building 54 Room 157, College of Music, Seoul National University)

(1) degree certificates and Transcrips (2) career certificates (3) research outcomes for evaluation

(4) overall research achievements (5) two letters of recommendation

D. Only the applications submitted via mail that arrive by the deadline will be accepted. When sending the application materials via mail, please specify on the envelop the field and department of application.

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| (Postal Code: 08826) Office of Administration, Building 54 Room 157, College of Music, Seoul National University, 1 Gwanak-ro, Gwanak-gu, Seoul (T. 02-880-7917) |

**7. Appointment Date:** Beginning September 2019 (Scheduled)

**8. Notification of Results:** Applicants will be notified about the result after the review is conducted in accordance with Seoul National University’s Appointment Regulations.

**9. Notes**

A. Applicants for a faculty job opening at Seoul National University may not apply for two or more positions that are open during the same recruiting process (First for 2019). Multiple applications will be all nullified and excluded from review.

B. In accordance with Article 9 of the Appointment Regulation, faculty openings may not be filled if there is no qualified applicant.

C. The appointment of applicants who fail to meet the appointment requirements (eligibility, research achievements, etc.) can be nullified by the university ex officio.

D. Other details that are not specified in this announcement will be determined in accordance with the Regulations Governing Faculty Policies, Procedures, Guidelines of Seoul National University (<https://professor.snu.ac.kr>, Notice) and the Faculty Personnel Affairs Guidelines of College of Music of Seoul National University (<http://music.snu.ac.kr-> Notice – Recruit – No. 20).

E. Original copies must be submitted for all documents. (If the submission of a photocopy is unavoidable, the copy should be submitted with a signed confirmation of its authenticity.)

**※ All certificates issued in foreign languages other than English must be accompanied by a notarized translation.**

F. New faculty members may be subject to the merit pay system.

G. Submitted documents can be returned only for those who file claim for a return of the documents after being notified of whether his/her hiring is finalized (within six months) according to the Fair Hiring Procedure Act (nonreturnable after 6 months).

H. Contact: Office of academic affairs, College of Music (☎ 02-880-7917, artofmoney@snu.ac.kr)

April 4, 2019

**Dean of College of Music**

**Seoul National University**

Attachment 1

**Qualifications Corresponding to Doctoral Degree and Achievements Recognized as Doctoral Degree**

**1. Qualifications Corresponding to Doctoral Degree**

The following top arts degrees are recognized as qualifications corresponding to doctoral degree.

(1) Konzertexamen (Germany)

(2) Artist Diploma (US)

(3) Cycle de Perfectionnement (France)

(4) Besides (1) to (3) above, other diplomas submitted with a certificate notarized by a national institution as a doctoral course or an educational course corresponding to (1) to (3)

**2. Achievements Recognized as Doctoral Degree**

(1) Career of longer than five as a principle conductor, concertmaster, leader of an ensemble or principle position of a professional performance organization recognized by the personnel committee of the College of Music

 (2) Awards from an international musical concours recognized by the personnel committee of the College of Music (The level of awareness of the concours, the number of awards, and other details are comprehensively reviewed for evaluation.)

 (3) Career of five years or longer as a full-time faculty member in a university or a corresponding domestic or international educational organization (Only the research and education career in the same field as the recruiting is recognized.)

 (4) An applicant holding a master’s degree or master-corresponding Diplom and having 1,000 or more points for the research achievements within seven years from the date of announcement (The research achievements are recognized with reference to the research achievement recognition point criteria of Seoul National University for arts and sports.)