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<b>JOB TITLE:</b>	<b>Partnerships Volunteer</b>
<b>UNIT/DIVISION:</b>	<b>Programme</b>
<b>DUTY STATION (City, Country):</b>	<b>Mbabane, Eswatini</b>
<b>DURATION:</b>	<b>6 months</b>

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## **Background and Purpose of the Assignment:**

The United Nations World Food Programme (WFP) is the leading humanitarian organization saving lives and changing lives, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience.

The Partnerships Volunteer provides support to the Unit to effectively position WFP Eswatini with public, private, and external partners to attract policy support, resources, technical assistance, and innovative solutions to advance the work of WFP, whilst supporting the government of Eswatini in the achievement of the SDGs and Zero Hunger and emphasizing WFP's contributions in this regard.

## **Duties and Responsibilities**

Under the overall guidance of the Head of Office and direct supervision of the Programme Policy Officer, the Partnerships Volunteer will perform the following duties:

- Analyse status of collaboration between UN agencies, Embassies, within Eswatini and outside as well other international organizations e.g., Global Fund, PEPFER, USAID etc.
- Analyse status of collaboration between WFP, government, embassies, UN Agencies, and international organization.
- Identify recurring bottlenecks/gaps of WFP/UN Agencies and International Organizations collaboration, opportunities, and projects for replication.
- Collect and analyse information, policies and procedures, and case studies related to international organizations collaboration with WFP.
- Develop Guidance Notes summarizing key aspects of WFPs work with each UN agencies, Embassies and International Organization and potential work opportunities.
- Develop standard presentations and accompanying talking points on key issues related to WFPs engagement with UN Agencies, Embassies, and other international organization for use in various fora.
- Develop standard presentations and accompanying talking points on key issues related to WFPs engagement with the Private Sector/Foundations for use in various fora.
- Undertake surveys of different WFP Country Offices on how their partnership department work with local government, UN Agencies, Embassies, and other International Organizations.

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- Analyse donors' aid policies, practices and budget allocations including contributions to multilaterals.
- Collect and analyse information, policy briefs, reports, academic journals, and news articles related to traditional donors from a variety of sources e.g., conferences, workshops, think tanks and organizations.
- Support the development of country specific strategies including the identification of targeted interventions to mobilize support for WFP.
- Provide support to planned and ongoing cross-cutting resource mobilization initiatives.
- Collect and analyse donor information with potential impact to funding projections.
- Support partners' performance assessments and reviews of WFP.
- Contribute to improvement of corporate tools related to resource mobilization.
- Other related duties as required.

### **Deliverables by the end of the assignment:**

- Analysis/mapping of WFP collaboration with UN Agencies, Embassies and other international organization, the Private Sector/Foundations undertaken.
- WFP/UN Agencies, Embassies and other international organization two-pagers or guidance notes developed.
- Research on innovative conducted, new partnership opportunities identified.
- New partnership products/tools developed.
- Survey to COs conducted.
- Standard Presentations developed; talking points gathered or developed.
- Support to the development of briefs for high-level visits and other outreach activities.
- Communications materials/products produced.
- Up to date status of funding projections.
- Guidance notes developed on use of corporate tools

### **Qualifications and experience**

- Currently enrolled with at least two years undergraduate studies completed, or recently graduated (within the past six months) in Political Science, International Development, Development Economics, International Relations, Law, Marketing, Communications, or other relevant field.
- University course attendance in the past 12 months;

Languages: Fluent in English Language

Certified by Hiring Manager: **Deepak Shah, Head of Office**

Signature: 

Date: 20.6.2022